

MOUNTAINVIEW MEDICAL CENTER

JOB SUMMARY

Position Title: Director Of Nursing

Department: Nursing/Administration

Classification: Exempt

Job Summary:

Coordinates and oversees total assessment, planning, implementation and evaluation of nursing care for the hospital, ensuring that quality nursing services are rendered to patients in accordance with the state's Nursing Practice Act, certification rules, and facility standards. Ensures appropriate staffing of hospital with respect to census and acuity levels. Collaborates with medical staff to identify needs and improve services in accordance with the objectives, policies and procedures of the hospital. Ensures facility's active participation in Quality Improvement activities and submits reports and statistics to administration. Ensures that the Trauma Program meets certification requirements. Overall management of the risk management program for the facility. Overall management of the infection control program. Overall management of the Pharmacy Department in conjunction with the contracted Pharmacist. Expectation to cover shifts on the floor when necessary, respond to emergencies, and assist clinically when needed. Supervision of Social Services. Supervision of the Activities Coordinator. Actively participates in emergency and disaster preparedness for the facility.

Qualifications:

Bachelor of Science in Nursing preferred. Minimum of four years clinical nursing experience, and two years progressive management experience is also preferred. Licensed and currently registered to practice as a professional nurse in Montana. ACLS and CPR certifications recommended; PALS and TNCC preferred.

Special Equipment, Skills Or Other Requirements:

Nursing management and leadership skills. Excellent communication and interpersonal skills. Meets all the requirements for registered nurses and their practices. Problem-solving and critical thinking. Organizational skills. Proficient computer skills.

Work Environment And Hazards:

Hazards include risk of exposure to communicable disease and risk of physical injury from lifting/transferring/assisting patients and operation of equipment. May be exposed to blood-borne pathogens. Risk of exposure to toxic substances and chemicals. Work areas include the entire facility with concentration in the nursing departments. Interaction with patients/residents who may be physically debilitated and mentally or psychologically disturbed and particularly the elderly.

Work Contact Group:

All hospital departments, patients, families, visitors, nursing personnel, medical staff and vendors.
Local/regional/state organizations, agencies and partners.

Special Physical Demands:

Must be able to lift a minimum of 25 pounds, lift and transport patient/residents. Must be able to bend, stoop, push, and pull. Walk and stand for most of the work day.

Supervised By: CEO

Supervises: Hospital Nursing Staff; Activities Coordinator