

**Mountainview Medical Center**  
**Board of Directors Meeting**  
**March 23, 2022**

Present: Bill Galt – Chair, Tanya Hill, Chris Schlepp  
Rob Brandt – CEO, Tony Pfaff– Cypress Healthcare

Via Zoom: Shane Sereday, Rick Seidlitz, Cheri Bailey

1. Call to Order

Bill called the meeting to order at 4p.m

2. Minutes

Review of minutes from February. Rick moved to approve as presented, Shane seconded. **Motion Passed.**

3. DON/Quality Report

Priscilla introduced herself. Actively receiving applications for all positions. Have an LPN pending background check, ready to join the team. Have an interview for night shift CNA. Completed a PALS class: 2 providers and herself. She is a BLS instructor so has conducted 2 classes; certifying 1 provider and 5 nursing staff. Working on transition with Kari Jo, looking forward to taking on all responsibilities in the future.

Quality – reviewed data. Swing beds had 3 referrals; one chose elsewhere. ER-transfer communications to accepting facilities now at 100%. EKGs timeliness is improving. Maintenance fire drills are quarterly. Working on getting work orders automated to track data easier. Fire drills, quarterly, by end of the month. Safety – no falls in February. Doing well with training oncoming staff to identify individuals that are high risk. HR metrics are undergoing some tweaking so data is beneficial. Retention rate is good.

4. Medical Staff Report: (Dr. Adam Stenseth)

SIM truck training with other 2 providers that didn't train. Also was able to do interosseous training on pediatrics. All providers were able to participate in that. Training BLS and PALS, inhouse is very much needed. PCR for COVID tests had limited cartridges, but we are now allotted 50 per month now. We will do pre-surgery tests, still not doing pre-travel. New lab director is going through policies to make sure everything is up to date. Interventional pain management, done by Scott Rigdon is full every time he is here.

5. Financials: February

- Investment Accounts: US Bank and Merrill Lynch are both 1.2 million
- Revenue: hospital \$403,188 clinic \$40,936, net patient \$417,457
- Expenses: \$537,513
- Operating loss \$119,341 net loss \$130,833 due to investments
- Census: 10 inpatient days, 35 swing days, 34 ERs, 280 clinic visits
- AR days 77

6. CEO Report:

Medical Staff Reappointment: Intermountain Healthcare/Tele-Oncology. Slate of oncologists, delegated credentialing. Chris moved to reappoint; Tanya seconded. **Motion Passed.**

Medical Staff Appointment: Dr. Rouba Hadi. is the new pathologist/lab medical director from Billings clinic, our previous director has retired. Motion by Chris to appoint, Tanya seconded. **Motion Passed.**

Resolution of Support: Trauma Center Designation; this is an annual process for the trauma program. Meissner oversees the program. The resolution states we support and approve the program. There will be a review this summer. Tanya moved; Chris seconded to approve. **Motion Passed** and resolution signed.

New Facility Update: the city has no process for annexation amendment; so will resubmit the same packet, with a change of 15 acres instead of the full 78. The road is not in the annexation. Water line is on hold by USDA, the environmental study has to be finished. A letter is out to municipalities and Native American Tribes to make sure there are no conflicts. Need a green light from them; until then we can't touch the ground for construction. April 11<sup>th</sup> Rob is giving an update at the senior center for the public at 9:30.

COVID Update: PCR testing was discussed in the medical staff report. The next phase is unmasking the facility. Rob hopes to start with certain non-patient by April 1<sup>st</sup>. This may eb and flow based on county positivity rates. The 2-year anniversary is tomorrow that it hit the county and facility.

RFP Architectural Firm Recommendation: applications were reviewed and interviewed 5 firms. Tony, Rob and Scott Meissner toured 2 firms work in Colorado. Recommendation is for Infusion Architects from Loveland, CO. They designed Deer Lodge Medical Center. Their price point is good, they are personable and easy to get along with. Their work flows for the staff is what we're looking for. Rob is working on the contract language. Motion was made to authorize the contract when it is ready by Shane. Tanya seconded. **Motion Passed.**

Exxon Sale Proceeds: Rob would like to have the proceeds deposited into 1<sup>st</sup> Security money market account. Chris agreed and made the motion to approve. **Motion Passed**

#### Information Items:

US Bank has had a large turn over in staff. This means requesting the Bair Funds will be different. We need to spend last year's funds by April 1. We will be purchasing hospital beds with the 65K. We will only get 7-8 beds. They will transition out broken beds and will move to the new facility.

Check signer: 2 of our signers are out of town. Rob recommends adding Tanya as a bank signer. Bill only signs in Rob's absence. Motion made by Rick; Chris seconded. **Motion Passed.**

Rob received a phone call from Jay, Ernie and Alice Bachlor's son. They will be moving next month. They have requested to leave some items in the barn/shop. Rob will be meeting with them next week.

Public Comment: none

Motion to adjourn by Chris, seconded by Rick at 4:19 p.m.