

**Mountainview Medical Center
Board of Directors Meeting
September 28, 2011**

Present: Bill Galt – Chair, Otto Ohlson, Rick Seidlitz, Bill Schendel, Chris Schlepp, Lisa Gilbertson, Dave Wendt, Aaron Rogers – CEO, Tony Pfaff – Cypress Healthcare.

Absent: Shane Sereday, Helen Hanson

1. Call to Order

Bill called the meeting to order at 4:06 p.m.

2. Minutes

Bill asked if everyone had a chance to review minutes and if there were any corrections or additions. Motion made by Chris to accept them as presented; seconded by Bill Schendel. **Motion Passed**

3. CEO Report

Currently staff is having education to make sure our skilled beds are accurate. There are four different sessions. Each one focused on a different category; for providers, nursing, physical therapy and billing. The education is being done with Madison Valley in Ennis and Deer Lodge hospitals. Tony set up the education and all cost is paid for by Cypress. Previously in December of 2008 we participated in the same type of education; the providers and nurses learned a lot. For some, the education is refresher; but with new providers and nurses it is important. It was also expanded to include billing and other departments this time. There is one session left to complete. One question always addressed is fraud. Informing us that we haven't had any and how to access what is needed with out crossing the line. The sessions are very interactive. The presenter likes to answer questions based on scenarios and can be emailed. She is an RN and has worked with CAHs for a long time

The Annual Program Evaluation is in each member's packet. First is numbers for the year and then it goes into each department report. Managers relay their hopes and expectations for this year based on last year. This is one thing the State always looks to see is completed and approved by the board. Bill asked for a motion to acknowledge the Annual Program Evaluation has been completed; motion made by Otto, Lisa seconded. **Motion Passed**

4. Financials

Christina gave an overview of the August financials:

- General checking balance as of August 31st: \$999,420
- Net patient revenue: \$419,354
- Net profit: \$64,669
- Cash collected: \$401,208
- Days in AR: 48.5
- As of today there is \$991k in the general checking

Lab and radiology reported their largest month ever. Physical Therapy is also up in numbers. Between the three are the major factors in having a profit for the month. Utilization is continuing to climb. August has never been close to breaking even in the previous four years.

The annual budget is in each packet. Also, the financial reports have a column. The finance committee has reviewed it and is ready to recommend it for approval. Motion made by Otto to accept the proposed budget; seconded by Bill Schendel. Public comment –none. **Motion Passed.**

The finance committee also discussed sending more money to the US Bank account. The committee agreed on 50k. (transferring from Bank of Rockies to US Bank. With the transfer it will put the balance to 705k. Motion made by Chris to transfer \$50,000 from general checking to US Bank; seconded by Dave. Public Comment – none. **Motion Passed.** Aaron then clarified (as there has been some confusion from the public) that there is only one account in Billings at US Bank, known in the past as the Bair Trust.

Christina is working on the cost report; it is expected to be complete in two weeks. The audit will be done in the same time frame. Numbers have been given out although it is not completed yet. The official deadline is January 31st due to updates that took effect this year. A draft has been given to us for review.

Aaron reported that a lump sum adjustment was received earlier in the year for \$84,000. It will have to be paid back, because of our good year plus approximately \$25,000. Without that lump sum adjustment we would have been within 25k of breaking even. This includes the 10% less that was taken all year. As we figured it would be busier than last year. Aaron stated that the lump sum was never requested. Medicare reviews your numbers 6 months into the year and does an interim payment; based on skilled days. We didn't have a lot the first six months, but then it picked up, like always over the winter months. This is actually good news; as the fear was that it would be bigger. Rough estimate for the payback is \$110,000; but it may change.

5. DON Report for August:

ER visits: 56

Acute days: 29

Observation days: 4

Skilled days: 22

Intermediate days: 492

Intermediate census average:

- No new hires for nurses or aides.
- No travelers for August; which is not the case for September. This month (October) she has hired some NA's as several left. The course that was held didn't turn out any employees as hoped.
- CPR and ACLS classes are scheduled in October.

Lisa asked if the reason for not having any luck with the CNA classes was due to pay. Pearl stated that she only had one turn her down due to pay. The person stated Livingston was paying \$1 more per hour. Aaron informed Lisa that she was welcome to review the MHA salary survey based on region. Discussion moved to travelers which are paid through a company; at almost twice what normal rates are. This is the first time in two years that travelers have had to be used. Three aides moved and two returned to college. Within one month Pearl has hired four aides, which is not indicative of too low of pay. Salaries are pretty comparable. Some facilities would rather pay a high wage than use a traveler.

Information Items

Employee Representative Report: Doug Leibel

Employee survey is done, it closed at noon today. Jake has printed out the results, but the formatting is poor and being worked on. It will be given out to board members and put in a binder. 68 tokens were distributed to employees to take the survey; 50 responses were given. This is more than expected.

Doug's term is coming up next month. A notice will be put in paychecks to see who is interested in taking his place. If more than one person is interested there will be a vote, if not that person will get it. Aaron thanked Doug for the work he has done; he appreciates their good discussions, and Doug has seen the other side.

Bath house is completely torn up, as it is being renovated. It is expected to be up and running in the next week and will be very nice with new sheet rock and lighting, new tile, and the new tub from a few months ago. The hope is to continue on to all the resident bathrooms over the winter months. The reason for the renovation is the flooring was bubbling up and was tough to clean, which was also a hazard. As well as water was leaking. Our maintenance crew is doing all the work. Question was asked if the resident bathrooms would be made bigger; Aaron hadn't heard that request but will look into it.

Public Comment – none.

Bill Schendel asked about the street between MMC and school. It is awful. Aaron reported that the mayor did stop by and informed us they would be working on it. Actually it is being worked on presently.

Bill stated they would be moving into executive session. He asked Aaron for the amount paid for recent legal bills - roughly \$2700 right now.

Motion made to adjourn by Otto, Lisa seconded. Meeting Adjourned.

Executive Session adjourned at 4:49 p.m.