

**Mountainview Medical Center
Board of Directors Meeting
May 25, 2011**

Present: Bill Galt – Chair, Bill Schendel, Otto Ohlson, Shane Sere day, Chad Evans, Lisa Gilbertson, Rick Seidlitz, Aaron Rogers – CEO, Tony Pfaff – Cypress Healthcare.

Absent: Chris Schlepp, Woodie Jarvis

1. Call to Order

Bill called the meeting to order at 7 p.m.

2. Minutes

Bill questioned if everyone had a chance to review last month's minutes; were there any corrections or additions. Otto moved to accept them as presented. Chad seconded. **Motion Passed.**

3. CEO report

Medical Staff: Aaron reported that we are fully staffed. Dr. Brunson is here and he has heard nothing but good from staff and patients. One comment was made by a patient from Helena that they were sad to see her go. All of the providers went to the Senior Center for lunch earlier in the month.

It was brought to Aaron's attention the idea of mounting a camera in the education room to video the meetings and posting them live on the web site. There seems to be some discrepancies about facts and it would be no problem to install a camera. One has been offered for free including set up and posting. Aaron asked if the board would like to try it out. It would stop the insinuation of the "sanitation" of minutes. Aaron then noted that through all the different administrators and board chairs the same person has been taking the minutes. They did have a nice laugh at the ridiculousness of the comment. Members of the board indicated they were okay with the idea. Aaron will try to have it ready by next month. The person donating the camera is also willing to donate it to the Commissioners if they want to record their meetings and the school. It's a challenge for everyone.

4. Financials

Aaron gave an overview of the April financials:

- Checking balance as of end of April: \$810,000 (\$809,992)
- Current checking account balance: \$767,000 (\$767,616) as of May 16th. Current cash as of today is \$793,293 in our Bank of the Rockies checking account. There is other cash in the in temporary restricted account. Overall total cash is about 1.8 million. The paper reported some confusion last month of the accounts; it's a shame as a simple phone call could have been made to clarify. There is one only one account; it is commonly referred to as the Bair Trust. It is the US Bank account. Obviously they

are fighting for stories when they publish those types of things. \$25,000 was transferred from Bank of the Rockies to the ONLY US Bank account. It will be shown on the next statement. Total funds will be close to \$650,000. (current \$621,683)

- Net patient revenue was \$375,000 (\$375,123)
- Net profit \$36,000 (\$36,051)
- Cash collected was \$404,000 (\$404,285)
- Days in AR were 55.3; anything below 60 is good

Total year to date loss is \$2,600; which is really close to break even. In June, we will also get our second half of the mill levy funds. Last year there was a \$228,000 net loss at this point. It is now showing a \$225,000 increase over last year. Patients and providers are stable and staff is doing a nice job; it shows that all the bad things reported are not factual.

Mill Levy funds were then discussed. Currently there are eight statutory mills which are approximately \$56,000 plus the 20 additional mills that were voted on and are finished as of June 30 this year. It was discussed if the 20, eight or none were needed. Aaron commented he would feel guilty taking funds now as we have 1.8 million in the bank. Continuing taxes is a mistake; but it is up to the board. It is a good trend if bodies receiving tax money give it back. If it is needed again, the public will be more receptive if it's given back when it's not needed. Question was raised if it had to be given back in order to go back to the tax payers. How that worked. Otto commented he would like to keep the 8, not the 20, to not permanently resend the eight; parking them. There was some discussion on how to go about doing that. Bill asked Otto to look into it; not taxing the 8 and giving tax payers a break. Other members are in favor of dropping the 20 additional mills.

The IRS 990 came in around May 12th. Again, it says 2009 but is for fiscal year 2010. There have been many questions regarding this. It was signed on May 12th by Aaron. The IRS gives us forms to fill out and tells us when it's due: May 15. A copy has been taken to the court house for the Commissioners and the District Board. It was presented to the finance committee and is approximately 25 pages long and in administration for anyone to view. Lisa asked if it will be put on the web site. Aaron indicated that it is published on Guidestar, but it does have one lag time. A link can be posted on our web site.

At the finance committee meeting, annual employee raises for fiscal year 2011 were discussed. Otto relayed that a series of raises were discussed and insurance has increased. We have excellent employees that are committed and because of them we are doing well. The recommendation is to give a 3% raise; as well as pay the increase in insurance premiums. Cost of living (COLA) is 1.6%. Insurance went up 19.2%. Otto made the motion to give employees a 3% raise and pay the increase in insurance premiums. Rick seconded. No public comment. Vote taken – unanimous, **Motion Passed.**

5. DON Report for April:

ER visits: 40

Acute days: 26

Skilled days: 55

Intermediate days: 489

No new hires, no travelers

Request was made last month for total number of clinic visits: 310. That number is average and is expected to go up with the addition of Dr. Brunson.

Satisfaction surveys returned were good. They were distributed for members to review. Comment made that every comment was either good or very good.

6. Board Chair

Term expirations: members were directed to a prepared document with the information on term expirations. Three director's terms are expiring: Woodie, Chris and Chad. Woodie and Chad feel that their work is done and Chris would like to stay on. In addition to Chris wishing to renew; there are 2 applications for the open spots: Helen Hanson and Dave Wendt. Questionnaires are available for members to review. Bylaws state the board shall consist of no more than nine nor less than seven. There are 3 openings and 3 have applied. Rick and Lisa made the motion to appoint Chris Schlepp, Helen Hanson and Dave Wendt. Bill Schendel seconded. Public comment – none. Vote – unanimous - **Motion Carried**

New members are unable to vote until the July meeting; but encouraged to attend the June meeting so they are up to speed.

Officer Elections: currently Bill Galt is Chair, Otto is Vice-Chair, Woodie is the Secretary and Chris is the Treasurer. Bill Schendel moved to keep the present slate of positions with Bill as Chair, Otto as Vice-Chair and Chris as Treasurer and replace Woodie with Rick as Secretary. Lisa seconded. No public comment. Vote – unanimous - **Motion Carried.**

Finance Committee: a replacement is needed for Woodie. Lisa volunteered as well as Bill Schendel. Four members are fine. Motion made by Rick to accept Lisa and Bill Schendel as new appointees to the finance committee. Shane seconded. Public comment: it was asked if the members of the committees could be posted on the website. Vote – unanimous - **Motion Carried**

Information Items

Doug stated that the employee survey questions have been distributed to the committee members (Rick, Bill and Chad). It is almost ready to go. He will start working with Jake. They hope to have it ready by next Tuesday. Answers will give a feel for many different areas. Two computers will be set up in the education room; with answers analyzed off the computer, anonymously with a double blind.

Lisa was curious how the health expo went. Aaron indicated he hadn't heard a lot. MMC gave out band-aid holders, pens, notebooks as well as first aide kits with MMC's logo as door prizes. She was curious if it would be continued next year – yes. Aaron then stated that he did hear rave reviews about our nurse Leigh who did a presentation about medications that look like candy. She potentially is going to give the same presentation to the school.

Lisa then asked if the hospital was doing anything in conjunction with the Red Ants Pants music festival. Aaron indicated he has not been approached. Rick stated the EMT's are going to have a first aide center. The facility will be double staffed with providers and medical personnel for the weekend

It was mentioned that Pearl is working the floor tonight; she also covered for the expo so Leigh and Jared could man the MMC table. She is doing an excellent job.

The Hospital Guild has purchased chairs for the clinic waiting room and exam rooms. They also purchased two thermometers. Please tell them thank you. It was asked if this would be advertised; it will be posted on the web site as well as letter sent.

For hospital week, shirts with MMC's logo were purchased for all employees. Extras were ordered to sell at cost. There are also windbreakers and pullovers.

Public Comment

John Potter – stated that the patients were appreciative of the satellite TV. He did question if the existing people that had satellite could switch or be reimbursed. Aaron explained that was up to them as they would have to have the same limited channels as the rest of the facility, no extra channels would be available to them. John asked if there was a contract. Aaron stated that he worked with Tim Barth and it was a standard program offered to motels, hospitals, etc. The facility pays roughly \$4.61 per box and has 30 boxes. There is a package of channels, that can't be added or subtracted from. He asked if the contract was through Cypress. They had nothing to do with it. It was discussed with the board and Aaron signed and gave the go ahead as the administrator. John would like a copy. John questioned if someone could get rid of their programming and go with the facility. Bill responded that it depends if they can get out of their prior contract with the company.

John then asked what amount of money must be paid to the trust (US Bank) to return it to the amount it was prior to paying off the loan for the facility. Bill responded with a rough estimate from memory, that the funds were approximately \$860,000 and they are currently approximately \$650,000. He asked if the board's plan is to restore the fund. Bill stated that they would not only like to put it back to that level, but back to the three million that is was at before he got on the board.

Pat McCoy – read a prepared statement commenting on the facility and the board. He stated his opinions of the board needing expertise from outside sources, their meetings,

financial reports, as well as how they conducted their meetings. A copy of the letter was given to Bill.

Motion was made to adjourn by Chad; seconded by Otto.
Meeting adjourned at 7:45 p.m.

DRAFT