

**Mountainview Medical Center
Board of Directors Meeting
September 26, 2018**

Present: Bill Galt, Otto Ohlson, Rick Seidlitz, Chris Schlepp, Bill Schendel, Shane Sereday,
Tanya Hill
Rob Brandt – CEO, Tony Pfaff– Cypress Healthcare

1. Call to Order

Bill called the meeting to order at 4 p.m.

2. Minutes

Review of the minutes from August; Rick moved to accept as presented, Shane seconded.
Motion Passed.

3. DON/Quality Report

- Kari Jo got some time off
- RNs: need a couple casual or a part-time. Have 2 shifts per week that need covered either with casual or overtime.
- LPNs: need 1, have 1 shift per week open.
- CNAs: very shorthanded, need 2 full-time workers and possibly a casual. Current staff is wearing down a bit as they have been pulling extra and partial shifts.
- Training: attended trauma symposium in Bozeman. Also got a scholarship from the region for 3 staff to attend with Kari Jo.
- KJ attended MHA last week in Billings
- Received a PIN (performance improvement) award for healthcare worker immunization rates.
- LPN student will be starting soon.

4. Medical Staff Report: Dr. Brunsdon

Ronna is working the LPN night shift on the long-term side; Cheree is covering the clinic and doing a fantastic job. The new coding program is underway and so far the results are faster and better payments. Flu shots are available; the earlier you get it the better. Current census is 17 in long-term care; we are facing a challenge in getting staffing. The patient age is getting older and older and dementia patients are getting tough. We have no access to mental health providers to assist.

We purchased practice mannequins through a grant and the providers worked on them this morning. It was a good chance to review supplies; so providers know what we have and how to use them. The State is bringing the simulation truck in October to practice some different skills/scenarios.

5. Financials ~ August

- Days cash on hand: 203 decline because didn't bill for 2 weeks with the switch to the coding company. AR up as well.
- New money market accounts: Vocal \$242,454; US Bank \$240,665
- Revenue: hospital \$430,667; clinic \$81,977; gross patient \$512,654; net patient \$469,406.
- Expenses: \$498,575

- Net operating loss: \$29,169; Overall profit of \$10,403
- Census: inpatient days 11, swing bed days 38, ER visits 52, clinic visits up: 375, intermediate days 512.
- AR days 78

7. CEO Report

Physical Therapy student options: last month brought to the Boards attention there was an interested student accepted to the PT program and inquired about tuition assistance. Physical Therapists are hard to recruit, this is for a longevity plan for 3 years down the road. For skilled positions, we will have to offer the same thing. Rob presented a 5 year payback at 20% per year forgiveness. The Board did request that we take a look at the Bair Grant, they will allow us to include it and roll into our annual request. We also have a couple of programs that offer paybacks for nursing and providers. Adam is participating one now. We are working on getting qualified for Health Nurse Core. Rob has inquired with the state to work on the PT program. Whatever is decided it won't halt the efforts in recruiting.

Radiology staffing: approached by a fill in staff member to move to full-time. Current full-time employee is willing to go part time. Rob is asking the board to staff the department with 2 full-time and 1 part time. Both current employees need time off. He needs to be creative with staffing. Motion made by Rick and seconded by Shane to allow Rob to upscale the radiology department.

Pharmacy moved to executive session.

Information Items

We will be starting the Community Needs Assessment in October. A grant was received through AHEC to complete this.

Most of the LED light bulbs have been installed; last month saw a 7% decrease in kilowatt hours.

We have two guests in attendance: Matt and Jimmy Lee from T&L Painting. They have donated to our facility monetarily and in-kind with work in the long-term care wing and outside. Overall estimate is \$50,000 that they have given/donated to our hospital. It is greatly appreciated. Rob presented them with an award.

Public Comment - none present

Motion to adjourn into executive session. Shane excused himself. Rick moved, Chris seconded at 4:18 p.m. (4:31 reopened).