

Mountainview Medical Center
Board of Directors Meeting
June 26, 2019

Present: Bill Galt – Chair, Rick Seidlitz, Otto Ohlson, Shane Sereday
Rob Brandt – CEO, Tony Pfaff– Cypress Healthcare

1. Call to Order

Bill called the meeting to order at 3:56 p.m.

2. Minutes

Review of the minutes from May. Rick moved to accept as presented, Shane seconded.

Motion Passed.

3. DON/Quality Report

Kari Jo is on vacation; her report shows the overtime shifts. Hired a RN from Wilsal and have another interview on the 10th with an RN from Seattle, who has a lot of ER experience. She does have to get a Montana license.

Quality and Performance Improvement program is in need of annual approval, it is unchanged from last year. It outlines the process, general patient quality and responsibilities. Rick moved to approve; Otto seconded. **Motion Passed.**

4. Medical Staff Report:

Dr. Brunson reported they had SIM truck training earlier this month with a focus on sepsis. This type of training will be good for our newer nurses; it's a great way to run through a code and trauma.

Mary recently completed a wound care certification, this is good for us when treating bed sores and diabetic ulcers.

The FAA is doing a walk-through of the clinic tomorrow for flight physicals.

No change in staffing.

5. Financials ~ May

- Days cash on hand: 237
- Money market accounts: \$550,985 Vocal; \$245,186 in US Bank
- Revenue: hospital \$453,014; clinic \$84,019 (steady); gross \$537,034; net patient \$344,318 (down)
- A check was cut to Medicare for the interim cost report
- Expenses: \$526,564
- Net operating loss: \$182,246 overall loss \$180,837
- Investments down: 1.1 million in both. Rob did visit with David and Merrill Lynch is up 30K as of close of business yesterday. However that may have changed after today.
- AR days: 51

7. CEO Report

Annual budget: condensed to a one page document. Recommendation from the finance committee to pass. It constantly changes. Motion made by Shane to accept, seconded by Rick.

Motion Passed.

Annual Wage Increase for employees: a 3% increase for all will be \$65K; we get \$25-30k from direct care wage initiative annually. The increase of \$30k will give the latitude to give up to 3%. Last year was a flat rate 2% based on direct care funds. Rick made the motion for up to 3% raise; Shane seconded. **Motion Passed.**

Cypress Contract: executive session.

Medical Staff Reappointment: Dr. Ron Linfesty is the medical director of our lab; has been for number of years. Rick moved to accept the reappointment; Otto seconded. **Motion Passed.**

US Bank: Penny has always stated they have not raised our rates, they are now and it will be approximately \$1500 (in fees) for the investment account. Rick questioned the balance in each account; they are very close.

July meeting: typically it is cancelled; the finance meeting will still be held. That is okay with everyone.

Board member terms/officers. Slate presented. Term expirations: Shane, Rick and Doc. Also Cheri Baily has agreed to join (with Board approval). Motion to approve by Rick; Otto seconded. **Motion Passed.**

Information Items:

Troy and John are present from Evident, the CAH software company that we are looking at for electronic medical records. We are in contract negotiations. They are here so the Board can ask questions. Dr. Brunson was in a webinar yesterday and looked at the company, it is a huge improvement to what we have now. The hard thing with an EMR is until you start using it, you don't know what you need. It does look user friendly and has less double clicking than what we do now. If it saves our providers 5 minutes it adds up over time.

Troy gave some back ground information on the company. They have over 900 hospitals and been in business for 40 years. This is a tool to run the hospital, not a magic bullet. But they believe it is the fit for a facility like ours. They will continue to enhance the product and company is invested in what they are doing for critical access facilities. They have 560 CAH hospitals out of the 1200; so 50% are their customers. They are a publically held company with 2000 employees. They take care of their customers and pride themselves on support. They would love to have our business.

They then stated to Rob (in the contract) they will move the venue and governing law and would like to sign by Friday.

Public Comment: none

Motion to adjourn by into executive session at 4:13 p.m. by Rick and Otto. Reopened 4:14 p.m. Discussion of EMR company and contract negotiations. Motion made by Rick to authorize Rob and Tony to negotiate the contact for EMR software. Shane seconded. **Motion Passed.**

Cypress contact renewal. Discussion held, is not up for another 6 months. Board wishes to renew now (have been with Cypress since April of 2008); the board is very happy with their management. Rick moved, Shane seconded so sign another contract for 3 years. **Motion Passed.**

Meeting adjourned at 4:20 p.m.